



ElderSource (Area Agency on Aging)
Board of Directors
Governance Committee Meeting
8/18/2022 at 12:00 PM

1. Welcome Joseph Zimmerman, Chair
2. Review of Minutes (June 16, 2022)
3. Board Demographic Form Review
4. Application Review
 - a. Pamela Sanders
5. Board Recruitment
 - a. Review of Metrics
6. Board Terms
 - a. Joseph Zimmerman (1st Term ends September 2022)
 - b. Jenny Higginbotham-Barret (1st Term ends September 2022)
7. 2023 New Slate of Officers
8. Adjourn Joseph Zimmerman, Chair

Vision: Older adults and adults with disabilities are valued and have the resources they need to live with dignity and security in an age- and ability-friendly community.

Mission: ElderSource empowers people to live and age with independence and dignity in their homes and their communities.

Inclusion Statement: ElderSource values all people – including but not limited to all nationalities, socio-economic backgrounds, abilities, races, genders, religious perspectives, sexual orientations and gender identities – in everything we do. We welcome the unique insights and perspectives of all persons in our quest to fulfill our mission.

ElderSource (Area Agency on Aging)
Board of Directors
Governance Committee Conference call
June 16, 2022, at 12:00 PM

Minutes

Present:

Amanda Benigno
Joseph Zimmerman

Absent:

Dr. Sue Krall-Exc
Dr. Vanessa Jones-Briscoe-Exc

Staff:

Linda Levin, Chief Executive Officer
Jessica Del Rio, Executive Administrative Assistant

Call to Order:

Joseph Zimmerman opened the meeting of the Governance Committee at 2:02 PM.

Review of Minutes

The minutes will be differed until the next meeting.

Draft Board Application and follow-up form

The Committee reviewed the Board application and follow-up form. The Board had concerns about voluntary submissions and confidentiality concerns. After discussion, the Committee agreed to get a legal opinion on the follow-up form.

Board Resignations:

The Committee had discussion on the Board resignation from Janet Adkins.

Board Demographics/Recruitment

The Committee reviewed the Board Demographics. Linda noted that our only representation from Baker county is terming off our Board in November of 2022. We will need to recruit for Baker county. After discussion the Committee agreed we need representation in the following expertise and sectors:

- Investing/Finance
- Faith Based
- Disabilities

2023 New Slate of Officers

The Committee reviewed of the 2023 New Slate of Officers. After discussion, the Committee agreed to review the terms further with staff and contact each current officer to see their interest. Linda noted that the new positions need to be voted in November to start in January.

Board Member Attendance

The Committee members discussed Board member attendance. After discussion, staff will review attendance for the year and Joseph will contact Board members exceeding the allowable absences to assess interest of continuing to serve on the Board.

Adjournment:

Having no further business, the meeting adjourned at 12:25 PM.

Ms. Jessica Del Rio, ElderSource Executive Administrative Assistant, prepared the minutes.

ElderSource Board of Directors
Demographic Form

DRAFT

Name (optional): _____

Demographic and Diversity: The following information is for reporting to our funder (the Florida Department of Elder Affairs) and to ensure we have a diverse board with members representing various parts of our community and the elders we serve. **This information is confidential and reported in aggregate form only.**

What is your date of birth?: Month _____ Year _____

What is your race and ethnicity?: White African American/Black Hispanic
 Asian Mixed Race
 Other _____

What is your religion?: _____ None:

Do you live with a disability: Yes No

Do you identify as LGBTQIA?: Yes No

Are you a veteran?: Yes No

NAME	COMMITTEE APPOINTMENTS							
	EXECUTIVE	BUDGET/ FINANCE	GOVERNANCE	PERSONNEL/ BYLAWS	PLANNING AND PROGRAMS	Advisory Council	Ad Hoc IT Committee	DEI Committee
Dr. Sue Krall			X					
Dr. Sandy Robinson	X							X
Walette Stanford	X			X-CHAIRS				X
Brenda Ezell								
Elizabeth Gunn	X-Chair	X						
Melissa Gilreath	X	X						
Dr. Vanessa Jones Briscoe			X				X	
Cheryl Jefferson						X-Chair		
Ed Salek	X	X-Chair						
Catherine Whitworth				X				
Jenny Higginbotham- Barrett				X				
Joseph Francis Zimmerman			x-Chair				X-Chair	X
Grady Williams					X		X	
Amanda Benigno			X					
Vivile Dietrich					X			
Darryl Banks					X			
Juliet Williams		X						
Joya Bond					X			
Barbara Ann Greene			X					

2022 Slate of Officers		
<u>OFFICERS:</u>	Term	Term Ending
President: Elizabeth Gunn	3rd	Mar-23
Vice President: Dr. Sandy Robinson	3rd	Jul-22
Treasurer: Ed Salek	2nd	Nov-23
Secretary: Melissa Gilreath	3rd	Sep-23
At Large Members of Executive Committee:		
Walette Stanford	3rd	Nov-23

2022



	NAME	BOARD MEMBER SINCE	Current Term	Current Term Ends	DOB	GENDER		DIVERSITY/RACE OR ETHNICITY							
						Male	Female	LGBT	Veteran Y/N	WHITE/ CAUCASIAN	BLACK/ AFR. AMER	ASIAN/ PACIFIC ISL	HISPANIC	MIXED RACE	OTHER
1	Dr. Sue Krall	Nov-14	3 rd	Nov-22	1949		1			1					
2	Dr. Sandy L. Robinson	Jul-16	3rd	Jul-22	1961		1				1				
3	Elizabeth Gunn	Mar-17	3rd	Mar-23	1956		1			1					
4	Melissa Gilreath	Sep-17	3rd	Sep-23	1944		1			1					
5	Brenda Ezell	Jan-18	2nd	Jan-24	1965		1		1		1				
6	Ed Salek	Nov-19	2nd	Nov-23	1972	1				1					
7	Catherine Whitworth	Nov-19	2nd	Nov-23	1970		1			1					
8	Dr. Vanessa Jones Bricoe	Dec-17	3rd	Dec-23	1959		1				1				
9	Walette Stanford	Nov-17	3rd	Nov-23	1968		1				1				
10	Jenny Higginbotham Barrett	May-20	1st	Sep-22	1976		1			1					
11	Joesph Francis Zimmerman	May-20	1st	Sep-22	1985	1				1					
12	Grady Williams	Nov-20	2nd	Jan-24	1958	1				1					
13	Amanda Benigno	Mar-21	1st	Mar-23	1988		1	1		1					
14	Barbara Ann Greene	Mar-21	1st	Mar-23	1943		1				1				
15	Vivile Dietrich	May-21	1st	May-23	1975		1					1			
16	Darryl Banks	Sep-21	1st	Sep-23	1961	1			1		1				
17	Joya Bond	May-22	1st	May-24			1								
18	Juliet Williams	Jan-22	1st	Jan-24	1979		1				1				
Totals						4	14	1	2	9	7	1	0	0	0

	NAME	EXPERTISE										SECTOR						COUNTY		
		FUNDRAISING	PLANNING	ACCOUNTING	FINANCE	INVESTMENT	MARKETING	LEGAL	Web DEVELOPMENT	BUSINESS DEVELOPMENT	IT/MIS	OTHER	HIGHER EDUCATION	HEALTH CARE	BUSINESS	GOVERNMENT	FAITHBASED		DISABILITIES	OTHER
	Cheryl Jefferson										1							1	Adv. Council	
1	Dr. Sue Krall												1						Baker	
2	Grady Williams						1											1	Clay	
3	Amanda Benigno					1			1								1		Clay	
4	Dr. Sandy L. Robinson												1						Duval	
5	Walette Stanford		1				1				1				1			1	Duval	
6	Brenda Ezell						1							1	1				Duval	
7	Ed Salek			1	1				1					1					Duval	
8	Vivile Dietrich						1							1					Duval	
9	Barbara Ann Greene												1						Flagler	
10	Jenny Higginbotham Barrett			1				1	1					1					Nassau	
11	Joesph Francis Zimmerman									1				1	1				Nassau	
12	Elizabeth Gunn										1		1					1	St. Johns	
13	Melissa Gilreath		1	1	1	1					1							1	St. Johns	
14	Joya Bond	1	1							1			1	1					St. Johns	
15	Catherine Whitworth		1		1				1			1		1					St. Johns	
16	Juliet Williams				1									1				1	Volusia	
17	Dr. Vanessa Jones-Briscoe										1		1	1					Volusia	
18	Darryl Banks										1					1			Volusia	
	Totals	1	4	3	4	1	2	5	1	3	2	6	1	5	7	3	1	1	6	

2022

Board Member	Description of “Other” Selection in Expertise Section	Description of “Other” Selection in Sector Section
Dr. Sue Krall		
Dr. Sandy Robinson		
Walette Stanford	Human Resources	Utility
Brenda Ezell		Real Estate/Business Law
Dr. Lauri Wright	Nutrition; Policy	
Elizabeth Gunn	Health care administration and nursing care	Military families and retirees
Melissa Gilreath	Project management: renovations/construction	Senior affordable housing
Dr. Vanessa Jones-Briscoe	Educator, Nurse Practitioner, Healthcare Advocate.	
Ed Salek		
Catherine Whitworth	Former Elementary School Teacher	
Jenny Higginbotham Barrett		
Joesph Francis Zimmerman	IT/MIS	Business
Grady Williams	Elder Law	Comsumers
Amanda Benigno	Customer Service	
Juliet Williams		
Barbara Ann Greene		
Vivile Dietrich	Law-Estate planning, probate, and Business succession planning	Law
Darryl Banks		
Joya Bond	Medicare Customer Service, Claims, Compliance and Appeals and Grievances	
Cheryl Jefferson	Managerial, project administrator	